Volunteer Service – Deputy Director's Memorandum

To: Deputy Director For MRD

From: Nancy Hadley

Date:

Re: Volunteer Services Requested for _____

The above named has offered to volunteer services for the following tasks:

Assist with lab and field work related to SCORE program

Duration of volunteer services:

Age: []

Swimming: Yes ☐   No ☐

Background Check: Yes ☐   No ☐

Driving Record: Yes ☐   No ☐

Attachments

VOLUNTEER AGREEMENT

State of South Carolina)

County of Charleston)

This agreement is entered into this 31 of May, 2001 by and between [_____ (hereinafter referred to as Volunteer), whose current address is _____ , and the South Carolina Department of Natural Resources (hereinafter referred to as SCDNR), an agency of State of South Carolina, whose principal office is located at 1000 Assembly Street, P.O. Box 167, Columbia, South Carolina 29202.

1. The purpose of this Agreement is to memorialize and outline the conditions upon which Volunteer will provide occasional service to the SCDNR. All service provided by Volunteer shall be subject to this Agreement. This Agreement is entered into pursuant and subject to Sections 8-25-50, Code of Laws of South Carolina, 1976, as amended. The referenced Code sections specify general authority for the SCDNR to accept the services of volunteers.

2. Volunteer is authorized to provide services in connections with the following program(s) or project(s):

 (a): SCORE oyster restoration program;

 (i): Location: Charleston area; other coastal counties;

 (ii): DNR Coordinators: Michael Hodges/Nancy Hadley;

 (b): [Program or Project Title];

 (i): Location: [Location];

 (ii): DNR Coordinators: [Coordinator(s)];

 (c): [Program or Project Title];

 (i): Location: [Location];

 (ii): DNR Coordinators: [Coordinator(s)];

 (d): [Program or Project Title];

 (i): Location: [Location];

 (ii): DNR Coordinators: [Coordinator(s)];

3. Volunteer understands and acknowledges that the providing of service to the SCDNR is strictly voluntary and that Volunteer is not an employee of the SCNDR.

4. To the extent authorized by State law, the service provided by Volunteer shall be covered by the SCDNR's liability insurance coverage as provided through the State Budget and Control Board, Division of Insurance Services, Insurance Reserve Fund.

5. Volunteer shall not be eligible for worker's compensation through the SCDNR.

6. Volunteer agrees to comply with all applicable work rules. In providing service, Volunteer will coordinate activity with the DNR Coordinator listed above for each specified program or project.

7. The SCDNR may require a volunteer to submit certain information relevant to the programs or projects in which the volunteer seeks to assist. Required information will be submitted to the appropriate SCDNR Deputy Director. For some volunteer positions, the SCDNR may undertake a background check and driving record review. Attached to this agreement as "ATTACHMENT A" is document entitled "VOLUNTEER SERVICE – DEPUTY DIRECTOR'S MEMORANDUM," which shall be attached to this agreement and be incorporated herein.

8. To qualify for reimbursement for incidental expenditures directly related to service provided to the SCDNR in an authorized program or project, Volunteer must obtain written approval from [Nancy Hadley] prior to incurring the expenditure.

9. Volunteer acknowledges that providing service to the SCDNR carries some degree of risk of injury to person or property. By entering into this Agreement, Volunteer releases the SCDNR from any liability or responsibility in connection with any personal injury or property loss sustained by Volunteer in connection with service provided under this Agreement.

VOLUNTEER

_____   _____
SIGNATURE   PRINT NAME

SOUTH CAROLINA DEPARTMENT OF NATURAL RESOURCES
DIVISION DIRECTOR

_____   _____
SIGNATURE   PRINT NAME

If the volunteer is under the age of eighteen (18) years, a parent or legal guardian must execute this form in addition to the volunteer.

PARENT OR LEGAL GUARDIAN of VOLUNTEER

_____   ]_____
SIGNATURE   PRINT NAME